



# City of Henryetta, Oklahoma

Annual Budget  
FY 2024-2025

RECEIVED  
JUN 28 2024  
State Auditor  
and Inspector

Okmulgee



# City of Henryetta, Oklahoma

P.O. BOX 608 • 115 SOUTH 4TH ST • HENRYETTA, OK 74437 • 918-652-3348 • FAX: 918-652-8816

June 24, 2024

State Auditor  
2300 North Lincoln Blvd.  
Room 123  
Oklahoma City, OK 73105

Dear Sir:

Enclosed please find one copy of the City of Henryetta's Annual Budget for Fiscal Year 2024-2025 that was approved by Council on June 18, 2024 and the proof of publication.

If any further information is needed please feel free to contact me at 918-652-3348.

Sincerely,



Donna White  
City Clerk/Treasurer

Enclosure

**CITY OF HENRYETTA, OKLAHOMA**  
**RESOLUTION NO. 1308**

**A RESOLUTION APPROVING THE CITY OF HENRYETTA, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS,** The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS,** The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act and provisions outlined in the City Ordinance #983; and

**WHEREAS,** The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS,** The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

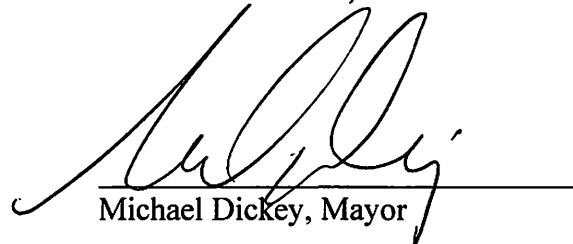
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HENRYETTA, OKLAHOMA:**

**SECTION 1.** The City Council does hereby adopt the FY 2024-2025 Budget on the 18th day of June 2024 as presented with total resources available in the amount of \$17,184,624 and total appropriations in the amount of \$13,762,224.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HENRYETTA, OKLAHOMA  
THIS 18th DAY OF JUNE 2024.**

**ATTEST:**

  
Donna White, City Clerk

  
Michael Dickey, Mayor

**CITY OF HENRYETTA  
FY 2024-2025 ANNUAL BUDGET**

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**CITY OF HENRYETTA  
FY 2024-2025 ANNUAL BUDGET**

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## INTRODUCTION

**CITY OF HENRYETTA, OKLAHOMA**

**BUDGET MESSAGE**

**FY 2024-2025**

**To: Honorable Mayor and Members of the City Council:**

The upcoming FY 2024-2025 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens.

The following are highlights of the proposed budget:

**Revenues:**

- Sales tax has remained consistent and is budgeted to reflect the current sales tax split:
  - General Fund 1 1/2 cent
  - HMA 1 cent
  - HEDA 1/6 cent
  - Restricted Sales Tax 1 1/3 cent
- A surcharge of \$3.76 per utility customer begins in September 2024 and will continue for 4 years.
- CPI increase is the only utility rate change at this time but the City should consider the possibility of making an rate increase if it becomes necessary to continue to meet the requirements of Ordinance #983.
- Any grants that have not been awarded at the time of this proposed budget have not been included.

**Expenditures:**

- **Personal Services:**
  - No changes in pay proposed in the upcoming FY 24-25 budget.
  - Completion of the booster station project should cut down tremendously on overtime costs.
  - Health insurance coverage costs have been proposed to increase approximately 8% for the upcoming year and included in the proposed budget.
  - The five dispatcher positions in the E911 Fund have been proposed to be paid fully from the General Fund again in the proposed budget through a transfer to cover all personnel costs of the dispatchers.

- **Operations and Maintenance:**
  - Operations and maintenance consist of the categories 'Materials and supplies' and 'Other charges and services'. The expenditures budgeted in these categories continue to have some significant increases in costs due to the current economic situation. Management will continually meet with department heads to determine ways of minimizing necessary operating costs.
- **Capital Outlay:**
  - Capital outlay is budgeted in the following funds:
    - General Fund
    - Restricted Sales Tax Fund
    - E911 Fund
    - Cemetery Care Fund
    - Police Equipment Fund
    - Hotel/Motel Tax Fund
    - Municipal Authority
  - The capital outlay requested is listed in the detailed worksheets at the back of the proposed budget document.
- **Debt Service:**
  - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; 2015 Series Revenue Note; excavator; track loader; and the sanitation trucks with the upcoming year's debt service also listed in the detailed worksheets in the back of the proposed budget document.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City's policy is to appropriate no more than the current year's estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The funds that have budgeted estimated carryover are:

- Restricted Sales Tax Fund
- E911 Fund
- Library Fund

All other appropriated funds are in compliance with the ordinance.



The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover is 29.9% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 31.5% of total revenues. The City needs to continually monitor the budget status in the upcoming year to ensure the minimum fund balance requirement of Ordinance #983 is maintained.

With this in mind, we submit this budget for your consideration. The City's staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2024-2025 budget.

Respectfully submitted,

E. David Bullard  
City Manager

**BUDGET SUMMARY**

CITY OF HENRYETTA  
COMBINED BUDGET SUMMARY  
FY 24-25

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	2,517,560	1,102,859	58,384	3,678,803
RESOURCES:				
TAXES	3,115,000	1,330,000	-	4,445,000
LICENSES & PERMITS	16,250	-	-	16,250
INTERGOVERNMENTAL	150,000	54,500	-	204,500
CHARGES FOR SERVICES	18,000	135,000	4,632,000	4,785,000
FINES & FORFEITURES	232,500	-	-	232,500
INTEREST	8,500	5,350	6,000	19,850
MISCELLANEOUS	361,700	4,000	-	365,700
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	2,226,063	280,958	930,000	3,437,021
TOTAL RESOURCES	6,128,013	1,809,808	5,568,000	13,505,821
TOTAL AVAILABLE FOR APPROPRIATIONS	8,645,573	2,912,667	5,626,384	17,184,624
APPROPRIATIONS:				
POLICE	1,338,398	1,000	-	1,339,398
FIRE	1,137,019	-	-	1,137,019
STREETS	442,949	350,000	-	792,949
GENERAL GOVERNMENT	668,385	100	-	668,485
LIBRARY	142,069	9,000	-	151,069
CEMETERY	167,177	10,000	-	177,177
PARKS	48,522	87,800	-	136,322
AIRPORT	30,000	20,000	-	50,000
CLERK	251,002	-	-	251,002
MANAGER	140,083	-	-	140,083
ATTORNEY	28,420	-	-	28,420
COURT	94,456	-	-	94,456
GARAGE	129,878	-	-	129,878
SENIOR CENTER	12,500	-	-	12,500
TOURISM	-	2,500	-	2,500
BEAUTIFICATION	-	1,100	-	1,100
E911	-	462,558	-	462,558
WATER	-	1,025,670	638,604	1,664,274
UTILITY OFFICE	-	-	264,195	264,195
WATER PLANT	-	-	1,263,550	1,263,550
SEWER	-	-	210,880	210,880
SEWER PLANT	-	134,320	367,210	501,530
PUBLIC WORKS	-	-	-	-
SANITATION	-	96,260	258,598	354,858
TRANSFER STATION	-	-	210,000	210,000
EMS CONTRACT	-	-	126,000	126,000
ECONOMIC DEVELOPMENT	155,000	-	-	155,000
TRANSFERS OUT	1,210,958	-	2,226,063	3,437,021
TOTAL APPROPRIATIONS	5,996,816	2,200,308	5,565,100	13,762,224
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	2,648,757	712,359	61,284	3,422,400

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 24-25 City of Henryetta budget will be held at 6:30 pm on June 7, 2024 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2024. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

CITY OF HENRYETTA  
GENERAL FUND BUDGET SUMMARY  
FY 24-25

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED 2,517,560

RESOURCES:

TAXES	3,115,000
LICENSES & PERMITS	16,250
INTERGOVERNMENTAL	150,000
CHARGES FOR SERVICES	18,000
FINES & FORFEITURES	232,500
INTEREST	8,500
MISCELLANEOUS	361,700
TRANSFERS IN	<u>2,226,063</u>
 TOTAL RESOURCES	 <u>6,128,013</u>

TOTAL AVAILABLE FOR APPROPRIATIONS 8,645,573

APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	
POLICE	1,172,673	97,400	53,325	15,000	-	-	1,338,398
FIRE	1,036,719	43,500	41,800	15,000	-	-	1,137,019
STREETS	308,949	102,000	31,000	-	-	-	442,949
GENERAL GOVERNMENT	166,085	28,300	474,000	-	-	-	668,385
LIBRARY	91,669	7,800	12,600	30,000	-	-	142,069
CEMETERY	152,077	10,600	4,500	-	-	-	167,177
PARKS	16,722	7,800	24,000	-	-	-	48,522
AIRPORT	-	-	-	30,000	-	-	30,000
CLERK	248,302	-	200	2,500	-	-	251,002
MANAGER	137,683	900	1,500	-	-	-	140,083
ATTORNEY	28,420	-	-	-	-	-	28,420
COURT	84,456	900	6,600	2,500	-	-	94,456
GARAGE	74,878	24,500	10,500	20,000	-	-	129,878
SENIOR CENTER	-	2,500	10,000	-	-	-	12,500
ECONOMIC DEVELOPMENT	-	-	-	-	-	155,000	155,000
TRANSFERS OUT	-	-	-	-	-	<u>1,210,958</u>	<u>1,210,958</u>
 TOTAL APPROPRIATIONS	 <u>3,519,633</u>	 <u>326,200</u>	 <u>670,025</u>	 <u>115,000</u>	 <u>-</u>	 <u>1,365,958</u>	 <u>5,996,816</u>
 ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							 <u>2,648,757</u>

CITY OF HENRYETTA  
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY  
FY 24-25

SPECIAL REVENUE &  
CAPITAL PROJECT FUNDS:

	RESTRICTED SALES TAX	CEMETERY CARE	E-911	LIBRARY	AIRPORT	POLICE EQUIPMENT	HOTEL/MOTEL TAX	REAP GRANT	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	733,393	24,198	126,433	44,428	16,655	8,613	149,139	-	1,102,859
RESOURCES:									
TAXES	1,240,000	-	-	-	-	-	90,000	-	1,330,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	4,500	-	-	-	50,000	54,500
CHARGES FOR SERVICES	-	10,000	105,000	-	20,000	-	-	-	135,000
FINES & FORFEITURES	-	-	-	-	-	-	-	-	-
INTEREST	3,000	50	800	-	-	-	1,500	-	5,350
MISCELLANEOUS	-	-	-	3,000	-	1,000	-	-	4,000
LOAN PROCEEDS	-	-	-	-	-	-	-	-	-
TRANSFERS IN	-	-	280,958	-	-	-	-	-	280,958
TOTAL RESOURCES	1,243,000	10,050	386,758	7,500	20,000	1,000	91,500	50,000	1,809,808
TOTAL AVAILABLE FOR APPROPRIATIONS	1,976,393	34,248	513,191	51,928	36,655	9,613	240,639	50,000	2,912,667
APPROPRIATIONS:									
PERSONAL SERVICES	-	-	280,958	-	-	-	-	-	280,958
MATERIALS & SUPPLIES	-	-	600	5,500	11,500	-	2,200	-	19,800
OTHER SERVICES & CHARGES	-	-	91,000	3,500	8,500	50	1,700	-	104,750
CAPITAL OUTLAY	350,000	10,000	90,000	-	-	950	87,600	50,000	588,550
DEBT SERVICE	1,206,250	-	-	-	-	-	-	-	1,206,250
TRANSFERS OUT	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	1,556,250	10,000	462,558	9,000	20,000	1,000	91,500	50,000	2,200,308
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	420,143	24,248	50,633	42,928	16,655	8,613	149,139	-	712,359

CITY OF HENRYETTA  
ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY  
FY 24-25

							HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	TOTALS
ENTERPRISE FUND ACCOUNTS:										
BEGINNING FUND BALANCE - ESTIMATED							-	57,370	1,014	58,384
RESOURCES:										
TAXES							-	-	-	-
LICENSES & PERMITS							-	-	-	-
INTERGOVERNMENTAL							-	-	-	-
CHARGES FOR SERVICES							4,632,000	-	-	4,632,000
FINES & FORFEITURES							-	-	-	-
INTEREST							3,000	3,000	-	6,000
MISCELLANEOUS							-	-	-	-
LOAN PROCEEDS							-	-	-	-
TRANSFERS IN							930,000	-	-	930,000
TOTAL RESOURCES							5,565,000	3,000	-	5,568,000
TOTAL AVAILABLE FOR APPROPRIATIONS							5,565,000	60,370	1,014	5,626,384
APPROPRIATIONS:										
	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS				
GENERAL GOVERNMENT	-	-	-	-	-	-	-	-	-	-
WATER	294,004	196,000	48,600	100,000	-	-	638,504	100	-	638,604
UTILITY OFFICE	199,195	20,000	42,500	2,500	-	-	264,195	-	-	264,195
WATER PLANT	300,850	773,100	174,500	15,000	-	-	1,263,550	-	-	1,263,550
SEWER	138,080	28,200	26,600	20,000	-	-	210,880	-	-	210,880
SEWER PLANT	156,910	43,300	127,000	40,000	-	-	367,210	-	-	367,210
PUBLIC WORKS	-	-	-	-	-	-	-	-	-	-
SANITATION	144,198	80,000	4,700	29,700	-	-	258,598	-	-	258,598
TRANSFER STATION	-	1,000	209,000	-	-	-	210,000	-	-	210,000
EMS CONTRACT	-	-	126,000	-	-	-	126,000	-	-	126,000
TRANSFERS OUT	-	-	-	-	-	2,226,063	2,226,063	-	-	2,226,063
TOTAL APPROPRIATIONS	1,231,337	1,141,600	758,900	207,200	-	2,226,063	5,565,000	100	-	5,565,100
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							-	60,270	1,014	61,284

**FUND BUDGET SUMMARIES**

**FUND BUDGET SUMMARY**

**FUND: GENERAL**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
<b>ESTIMATED REVENUES:</b>					
SALES TAX	2,360,322	2,416,000	2,466,853	2,480,000	2,480,000
FRANCHISE TAX	198,703	181,000	199,064	200,000	200,000
USE TAX	439,865	425,000	469,827	435,000	435,000
LIQUOR LICENSES	1,900	3,000	1,500	3,000	3,000
OTHER LICENSES	8,211	5,850	4,894	5,850	5,850
BUILDING PERMITS	1,256	1,500	909	1,500	1,500
OTHER PERMITS	6,335	5,900	4,235	5,900	5,900
ALCOHOLIC BEVERAGE TAX	60,825	62,000	58,723	62,000	62,000
COMMERCIAL VEHICLE TAX	40,555	40,000	38,513	40,000	40,000
GAS EXCISE TAX	9,972	10,000	7,892	10,000	10,000
CIGARETTE TAX	24,132	28,000	23,075	28,000	28,000
INSPECTION FEES	2,756	1,600	1,639	1,600	1,600
CEMETERY SETTING FEES	7,200	1,200	6,075	6,000	6,000
OTHER FEES	1,554	10,400	5,315	10,400	10,400
FINES & FORFEITURES	200,454	240,000	209,032	230,000	230,000
LIBRARY FINES	2,345	2,000	2,115	2,500	2,500
CEMETERY LOT SALES	84,007	85,000	55,836	80,000	80,000
MISCELLANEOUS	263,693	351,100	569,634	281,700	281,700
GRANT REVENUE	10,052	30,000	13,324	10,000	10,000
INTEREST	6,887	7,500	8,973	8,500	8,500
ARPA MONIES	490,674	-	-	-	-
<b>TOTAL REVENUE</b>	<b>4,221,698</b>	<b>3,907,050</b>	<b>4,147,428</b>	<b>3,901,950</b>	<b>3,901,950</b>
TRANSFER IN - HMA	1,059,771	2,107,317	2,076,208	2,226,063	2,226,063
OTHER SOURCES - HEDA	25,037	-	-	-	-
(GAIN)/USE OF FUND BALANCE	957,855	(5,370)	(166,290)	(131,197)	(131,197)
<b>TOTAL RESOURCES</b>	<b>6,264,361</b>	<b>6,008,997</b>	<b>6,057,346</b>	<b>5,996,816</b>	<b>5,996,816</b>
<b>PROPOSED EXPENDITURES:</b>					
POLICE DEPT.	1,231,591	1,457,980	1,401,115	1,338,398	1,338,398
FIRE DEPT.	1,156,229	1,225,549	1,190,917	1,137,019	1,137,019
STREETS	424,631	450,993	495,004	442,949	442,949
GENERAL GOVERNMENT	809,181	612,148	645,881	668,385	668,385
LIBRARY	117,188	107,544	112,682	142,069	142,069
CEMETERY	164,885	172,553	176,234	167,177	167,177
PARKS	80,586	76,780	79,878	48,522	48,522
AIRPORT	37,128	-	-	30,000	30,000
CLERK	223,881	242,706	237,699	251,002	251,002
MANAGER	-	104,287	125,449	140,083	140,083
ATTORNEY	24,106	28,420	29,448	28,420	28,420
COURT	86,622	90,205	89,629	94,456	94,456
GARAGE	116,236	110,008	110,752	129,878	129,878
SENIOR CENTER	10,878	13,500	12,112	12,500	12,500
<b>TOTAL DEPARTMENTAL</b>	<b>4,483,142</b>	<b>4,692,673</b>	<b>4,706,800</b>	<b>4,630,858</b>	<b>4,630,858</b>
TRANSFERS OUT - HMA	885,121	906,000	925,070	930,000	930,000
TRANSFERS OUT - E911	259,223	259,324	271,298	280,958	280,958
TRANSFERS OUT - RSTF	488,355	-	-	-	-
TRANSFERS OUT - 2015 SERIES	1,000	-	-	-	-
OTHER USES - HEDA	147,520	151,000	154,178	155,000	155,000
<b>TOTAL</b>	<b>6,264,361</b>	<b>6,008,997</b>	<b>6,057,346</b>	<b>5,996,816</b>	<b>5,996,816</b>

CHANGE IN FUND BALANCE

166,290

131,197

131,197

BEGINNING BUDGETARY FUND BALANCE

2,351,270

2,517,560

2,517,560

ENDING BUDGETARY FUND BALANCE

2,517,560

2,648,757

2,648,757



**FUND BUDGET SUMMARY**

**FUND: RESTRICTED SALES TAX FUND**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
TAXES	1,180,161	1,208,000	1,233,427	1,240,000	1,240,000
INTERGOVERNMENTAL	136,000	-	-	-	-
INTEREST	2,058	800	3,423	3,000	3,000
MISCELLANEOUS	-	53,490	71,312	-	-
DEBT PROCEEDS	-	84,000	-	-	-
TRANSFERS IN:					
REAP GRANT FUND	79,198	-	-	-	-
GENERAL FUND	488,355	-	-	-	-
OTHER SOURCES - HEDA		-	-	-	-
(GAIN) USE OF FUND BALANCE	131,690	508,690	403,653	313,250	313,250
<b>TOTAL RESOURCES</b>	<b>2,017,462</b>	<b>1,854,980</b>	<b>1,711,815</b>	<b>1,556,250</b>	<b>1,556,250</b>
PROPOSED EXPENDITURES:					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	886,873	719,240	612,654	350,000	350,000
DEBT SERVICE	1,130,589	1,135,740	1,099,161	1,206,250	1,206,250
<b>TOTAL</b>	<b>2,017,462</b>	<b>1,854,980</b>	<b>1,711,815</b>	<b>1,556,250</b>	<b>1,556,250</b>

CHANGE IN FUND BALANCE	(403,653)	(313,250)	(313,250)
BEGINNING BUDGETARY FUND BALANCE	1,137,046	733,393	733,393
ENDING BUDGETARY FUND BALANCE	733,393	420,143	420,143

**FUND BUDGET SUMMARY**

**FUND: CEMETERY CARE**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	12,001	10,000	7,127	10,000	10,000
INTEREST	52	50	63	50	50
 (GAIN) USE OF FUND BALANCE	 7,189	 (10,050)	 (3,737)	 (50)	 (50)
 TOTAL RESOURCES	 19,242	 -	 3,453	 10,000	 10,000
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	19,242	-	3,453	10,000	10,000
DEBT SERVICE	-	-	-	-	-
 TOTAL	 19,242	 -	 3,453	 10,000	 10,000

CHANGE IN FUND BALANCE	3,737	50	50
BEGINNING BUDGETARY FUND BALANCE	20,461	24,198	24,198
ENDING BUDGETARY FUND BALANCE	24,198	24,248	24,248

**FUND BUDGET SUMMARY**

**FUND: E-911**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	94,782	96,000	114,968	105,000	105,000
INTEREST	532	500	1,076	800	800
MISCELLANEOUS	649				
TRANSFER IN - GENERAL FUND	259,223	259,324	271,298	280,958	280,958
(GAIN) USE OF FUND BALANCE	2,583	1,000	(22,741)	75,800	75,800
TOTAL RESOURCES	357,769	356,824	364,601	462,558	462,558
PROPOSED EXPENDITURES:					
E911:					
PERSONAL SERVICES	259,911	259,324	265,341	280,958	280,958
MATERIALS & SUPPLIES	-	1,000	-	600	600
OTHER SERVICES & CHARGES	75,388	81,500	99,260	91,000	91,000
CAPITAL OUTLAY	22,470	15,000	-	90,000	90,000
TOTAL	357,769	356,824	364,601	462,558	462,558

CHANGE IN FUND BALANCE	22,741	(75,800)	(75,800)
BEGINNING BUDGETARY FUND BALANCE	103,692	126,433	126,433
ENDING BUDGETARY FUND BALANCE	126,433	50,633	50,633

**FUND BUDGET SUMMARY**

**FUND: LIBRARY**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	4,450	4,500	4,565	4,500	4,500
INTEREST	-	-	-	-	-
MISCELLANEOUS	1,803	2,500	3,410	3,000	3,000
 (GAIN) USE OF FUND BALANCE	 17,427	 5,700	 2,513	 1,500	 1,500
 TOTAL RESOURCES	 23,680	 12,700	 10,488	 9,000	 9,000
<b>PROPOSED EXPENDITURES:</b>					
LIBRARY:					
MATERIALS & SUPPLIES	4,461	6,000	3,048	5,500	5,500
OTHER SERVICES & CHARGES	-	6,700	7,440	3,500	3,500
CAPITAL OUTLAY	19,219	-	-	-	-
 TOTAL	 23,680	 12,700	 10,488	 9,000	 9,000

CHANGE IN FUND BALANCE	(2,513)	(1,500)	(1,500)
BEGINNING BUDGETARY FUND BALANCE	46,941	44,428	44,428
ENDING BUDGETARY FUND BALANCE	44,428	42,928	42,928

**FUND BUDGET SUMMARY**

**FUND: AIRPORT**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	14,145	18,000	6,400	20,000	20,000
INTEREST	49	-	61	-	-
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 5,487	 6,000	 4,127	 -	 -
 TOTAL RESOURCES	 19,681	 24,000	 10,588	 20,000	 20,000
PROPOSED EXPENDITURES:					
AIRPORT:					
MATERIALS & SUPPLIES	10,360	14,000	606	11,500	11,500
OTHER SERVICES & CHARGES	6,021	10,000	9,982	8,500	8,500
CAPITAL OUTLAY	3,300	-	-	-	-
 TOTAL	 19,681	 24,000	 10,588	 20,000	 20,000

CHANGE IN FUND BALANCE	(4,127)	-	-
BEGINNING BUDGETARY FUND BALANCE	20,782	16,655	16,655
ENDING BUDGETARY FUND BALANCE	16,655	16,655	16,655

**FUND BUDGET SUMMARY**

**FUND: POLICE EQUIPMENT FUND**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	8,228	1,000	53	1,000	1,000
 (GAIN) USE OF FUND BALANCE	 1,772	 -	 (53)	 -	 -
 TOTAL RESOURCES	 10,000	 1,000	 -	 1,000	 1,000
PROPOSED EXPENDITURES:					
POLICE:					
OTHER SERVICES AND CHARGES	-	50	-	50	50
CAPITAL OUTLAY	10,000	950	-	950	950
 TOTAL	 10,000	 1,000	 -	 1,000	 1,000

CHANGE IN FUND BALANCE	53	-	-
BEGINNING BUDGETARY FUND BALANCE	8,560	8,613	8,613
ENDING BUDGETARY FUND BALANCE	8,613	8,613	8,613

**FUND BUDGET SUMMARY**

**FUND: HOTEL/MOTEL TAX FUND**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
TAXES	86,169	90,000	82,041	90,000	90,000
INTEREST	2,777	800	2,317	1,500	1,500
MISCELLANEOUS		-	-	-	-
 (GAIN) USE OF FUND BALANCE	103,584	(58,400)	133,829	-	-
 TOTAL RESOURCES	192,530	32,400	218,187	91,500	91,500
PROPOSED EXPENDITURES:					
GENERAL GOVERNMENT: OTHER SERVICES & CHARGES	-	100	41	100	100
TOURISM: MATERIALS AND SUPPLIES	3,040	2,000	10,568	2,000	2,000
OTHER SERVICES & CHARGES	226	500	1,733	500	500
CAPITAL OUTLAY	12,594	-	4,086	-	-
PARKS: MATERIALS AND SUPPLIES	-	100	15,044	100	100
OTHER SERVICES & CHARGES	-	100	14,555	100	100
CAPITAL OUTLAY	167,670	28,500	153,456	87,600	87,600
BEAUTIFICATION: MATERIALS AND SUPPLIES	-	100	-	100	100
OTHER SERVICES & CHARGES	9,000	1,000	18,704	1,000	1,000
CAPITAL OUTLAY	-	-	-	-	-
 TOTAL	192,530	32,400	218,187	91,500	91,500

CHANGE IN FUND BALANCE	(133,829)	-	-
BEGINNING BUDGETARY FUND BALANCE	282,968	149,139	149,139
ENDING BUDGETARY FUND BALANCE	149,139	149,139	149,139

**FUND BUDGET SUMMARY**

**FUND: REAP GRANT FUND**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
INTEREST	-	-	-	-	-
INTERGOVERNMENTAL	127,000	-	107,960	50,000	50,000
TRANSFERS IN - GF	-	-	-	-	-
USE OF FUND BALANCE	900	-	-	-	-
TOTAL RESOURCES	127,900	-	107,960	50,000	50,000
PROPOSED EXPENDITURES:					
CAPITAL OUTLAY		-	72,964	50,000	50,000
TRANSFERS OUT - RESTRICTED SALES TAX FUND	79,198	-	-	-	-
TRANSFERS OUT - HMA	48,702	-	34,996	-	-
TOTAL	127,900	-	107,960	50,000	50,000

CHANGE IN FUND BALANCE	-	-	-
BEGINNING BUDGETARY FUND BALANCE	-	-	-
ENDING BUDGETARY FUND BALANCE	-	-	-



**FUND BUDGET SUMMARY**

**FUND: MUNICIPAL AUTHORITY**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
<b>ESTIMATED REVENUES:</b>					
WATER SERVICE	1,683,880	1,995,000	1,949,917	2,030,000	2,030,000
WATER TAPS	4,800	3,000	11,040	8,000	6,000
MISCELLANEOUS WATER	3,439	15,000	2,356	15,000	15,000
SEWER SERVICE	887,894	1,025,000	1,103,072	1,125,000	1,125,000
SEWER TAPS	690	1,000	-	1,000	1,000
GARBAGE COLLECTION	922,995	1,055,000	1,082,637	1,132,000	1,132,000
GRANT REVENUE	-	-	-	-	-
MISCELLANEOUS	19,300	2,000	1,149	-	-
INTEREST REVENUE	5,472	1,000	3,481	3,000	3,000
EMS ASSESSMENT	125,268	126,000	124,528	126,000	126,000
SOLID WASTE FEES	6,749	7,000	6,701	7,000	7,000
PENALTIES/CUT-OFF FEES	81,761	90,000	97,695	105,000	105,000
DEBT PROCEEDS	184,554	-	-	-	-
SURCHARGE	-	-	13	85,000	85,000
<b>TOTAL REVENUE</b>	<b>3,926,382</b>	<b>4,320,000</b>	<b>4,382,589</b>	<b>4,635,000</b>	<b>4,635,000</b>
TRANSFERS IN - GF	885,121	906,000	925,070	930,000	930,000
TRANSFERS IN - RSTF	-	-	-	-	-
TRANSFERS IN - REAP GRANT	48,702	-	34,996	-	-
(GAIN) USE OF FUND BALANCE	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>4,860,205</b>	<b>5,226,000</b>	<b>5,342,655</b>	<b>5,565,000</b>	<b>5,565,000</b>
<b>PROPOSED EXPENDITURES:</b>					
WATER	632,962	489,101	591,721	638,504	638,504
UTILITY OFFICE	200,297	235,171	218,117	264,195	264,195
WATER PLANT	1,563,576	1,257,369	1,289,208	1,263,550	1,263,550
SEWER	206,855	207,128	176,028	210,880	210,880
SEWER PLANT	447,858	349,506	366,067	367,210	367,210
PUBLIC WORKS	95,780	-	-	-	-
SANITATION	283,206	269,908	266,097	258,598	258,598
TRANSFER STATION	244,859	184,500	235,422	210,000	210,000
<b>EMS CONTRACT</b>	<b>125,041</b>	<b>126,000</b>	<b>123,787</b>	<b>126,000</b>	<b>126,000</b>
<b>TOTAL DEPARTMENTAL</b>	<b>3,800,434</b>	<b>3,118,683</b>	<b>3,266,447</b>	<b>3,338,937</b>	<b>3,338,937</b>
TRANSFERS OUT - GF	1,059,771	2,107,317	2,076,208	2,226,063	2,226,063
TRANSFERS OUT - HMA '15 SERIES	-	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
<b>TOTAL</b>	<b>4,860,205</b>	<b>5,226,000</b>	<b>5,342,655</b>	<b>5,565,000</b>	<b>5,565,000</b>

CHANGE IN FUND BALANCE

-

BEGINNING BUDGETARY FUND BALANCE

-

ENDING BUDGETARY FUND BALANCE

-

**FUND BUDGET SUMMARY**

**FUND: HMA METER DEPOSIT**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
ESTIMATED REVENUES:					
INTEREST	2,200	1,000	3,556	3,000	3,000
MISCELLANEOUS	-	-	-	-	-
(GAIN) USE OF FUND BALANCE	(1,996)	(900)	(3,541)	(2,900)	(2,900)
TOTAL RESOURCES	204	100	15	100	100
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES	204	100	15	100	100
TRANSFERS OUT - GF	-	-	-	-	-
TOTAL	204	100	15	100	100

CHANGE IN FUND BALANCE	3,541	2,900	2,900
BEGINNING BUDGETARY FUND BALANCE	53,829	57,370	57,370
ENDING BUDGETARY FUND BALANCE	57,370	60,270	60,270

**FUND BUDGET SUMMARY**

**FUND: CDBG WATER PROJECT**

**FISCAL YEAR 24-25**

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TRANSFERS IN - GF	-	-	-	-	-
(GAIN) USE OF FUND BALANCE	-	-	-	-	-
<b>TOTAL RESOURCES</b>	-	-	-	-	-
<b>PROPOSED EXPENDITURES:</b>					
<b>WATER:</b>					
OTHER SERVICES AND CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

CHANGE IN FUND BALANCE

- - -

BEGINNING BUDGETARY FUND BALANCE

1,014 1,014 1,014

ENDING BUDGETARY FUND BALANCE

1,014 1,014 1,014

**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE DEPT.**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	1,049,729	1,183,663	1,129,516	1,172,673	1,172,673
MATERIALS & SUPPLIES	85,324	96,400	103,155	97,400	97,400
OTHER SERVICES & CHARGES	79,484	58,225	61,642	53,325	53,325
CAPITAL OUTLAY	17,054	111,930	106,802	15,000	15,000
DEBT SERVICE	-	7,762	-	-	-
<b>TOTAL</b>	1,231,591	1,457,980	1,401,115	1,338,398	1,338,398

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	13	13
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONNEL SERVICES:</b> All dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs  <b>CAPITAL OUTLAY:</b> Handheld radios align="right">15,000		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE DEPT.**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	1,014,731	1,034,549	1,027,783	1,036,719	1,036,719
MATERIALS & SUPPLIES	53,284	49,700	44,293	43,500	43,500
OTHER SERVICES & CHARGES	45,700	52,300	59,841	41,800	41,800
CAPITAL OUTLAY	42,514	89,000	59,000	15,000	15,000
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>1,156,229</b>	<b>1,225,549</b>	<b>1,190,917</b>	<b>1,137,019</b>	<b>1,137,019</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	13	13
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Handheld radios 15,000		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	254,247	262,593	285,212	309,949	309,949
MATERIALS & SUPPLIES	105,094	134,400	157,201	102,000	102,000
OTHER SERVICES & CHARGES	65,290	34,000	35,691	31,000	31,000
CAPITAL OUTLAY	-	20,000	16,900	-	-
<b>TOTAL</b>	<b>424,631</b>	<b>450,993</b>	<b>495,004</b>	<b>442,949</b>	<b>442,949</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>5</b>	<b>5</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  None		

## DEPARTMENT: GENERAL GOVERNMENT

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	184,084	134,048	138,354	166,085	166,085
MATERIALS & SUPPLIES	27,041	30,200	32,020	28,300	28,300
OTHER SERVICES & CHARGES	577,195	438,900	465,200	474,000	474,000
CAPITAL OUTLAY	20,861	9,000	10,307	-	-
TOTAL	809,181	612,148	645,881	668,385	668,385

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2 + part-time

FY 24-25 PROPOSED CHANGES IN SERVICE:

PERSONAL SERVICES:

Proposed addition of part-time position



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	89,025	88,844	92,654	91,669	91,669
MATERIALS & SUPPLIES	6,049	8,100	7,426	7,800	7,800
OTHER SERVICES & CHARGES	13,595	10,600	12,602	12,600	12,600
CAPITAL OUTLAY	8,519	-	-	30,000	30,000
<b>TOTAL</b>	<b>117,188</b>	<b>107,544</b>	<b>112,682</b>	<b>142,069</b>	<b>142,069</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	2+ part-time	2+ part-time
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Roof repair                      30,000		

DEPARTMENT: CEMETERY

**FUND: GENERAL**

**FY 24-25**

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 23-24	FY 24-25
	2+ part-time	2+ part-time
FY 24-25 PROPOSED CHANGES IN SERVICE:		
None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	19,482	16,980	21,633	16,722	16,722
MATERIALS & SUPPLIES	747	11,300	6,225	7,800	7,800
OTHER SERVICES & CHARGES	51,838	48,500	52,020	24,000	24,000
CAPITAL OUTLAY	8,519	-	-	-	-
<b>TOTAL</b>	<b>80,586</b>	<b>76,780</b>	<b>79,878</b>	<b>48,522</b>	<b>48,522</b>

<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>FY 23-24</b>	<b>FY 24-25</b>
	Part-time	Part-time
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  <b>OTHER SERVICES &amp; CHARGES:</b> Proposed use of part-time employees to do mowing instead of contract labor		

## DEPARTMENT: AIRPORT

**FUND: GENERAL**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	37,128	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	30,000	30,000
TOTAL	37,128	-	-	30,000	30,000

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Pay at pump station 30,000		

**FY 24-25**

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3

FY 24-25 PROPOSED CHANGES IN SERVICE:		
CAPITAL OUTLAY:		
Computer	2,500	

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: MANAGER**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	-	103,287	120,763	137,683	137,683
MATERIALS & SUPPLIES	-	1,000	835	900	900
OTHER SERVICES & CHARGES	-	-	3,851	1,500	1,500
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	-	104,287	125,449	140,083	140,083

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: ATTORNEY**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	24,106	28,420	29,448	28,420	28,420
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	24,106	28,420	29,448	28,420	28,420

	<b>FY 23-24</b>	<b>FY 24-25</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  None		

**FY 24-25**

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 + Judge	1 + Judge
<p><b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b></p> <p><b>CAPITAL OUTLAY:</b></p> <p>Computer 2,500</p>		



**DEPARTMENT: GARAGE**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	73,266	73,008	74,045	74,878	74,878
MATERIALS & SUPPLIES	29,860	25,000	24,380	24,500	24,500
OTHER SERVICES & CHARGES	13,110	12,000	12,090	10,500	10,500
CAPITAL OUTLAY	-	-	237	20,000	20,000
TOTAL	116,236	110,008	110,752	129,878	129,878

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p><b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b></p> <p><b>CAPITAL OUTLAY:</b></p> <p>Equipment 20,000</p>		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SENIOR CENTER**

**FUND: GENERAL**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	508	3,500	1,083	2,500	2,500
OTHER SERVICES & CHARGES	10,370	10,000	11,029	10,000	10,000
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>10,878</b>	<b>13,500</b>	<b>12,112</b>	<b>12,500</b>	<b>12,500</b>

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER**

**FUND: MUNICIPAL AUTHORITY**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	331,413	292,101	350,601	294,004	294,004
MATERIALS & SUPPLIES	209,591	157,500	190,392	196,000	196,000
OTHER SERVICES & CHARGES	65,381	39,500	50,728	48,500	48,500
CAPITAL OUTLAY	26,577	-	-	100,000	100,000
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>632,962</b>	<b>489,101</b>	<b>591,721</b>	<b>638,504</b>	<b>638,504</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Drying bed and high service pump      100,000		

**FY 24-25**

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3 + part-time
<p><b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b></p> <p><b>PERSONAL SERVICES:</b>  Proposed addition of part-time position</p> <p><b>CAPITAL OUTLAY:</b>  Computer 2,500</p>		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	327,998	282,969	350,246	300,950	300,950
MATERIALS & SUPPLIES	913,061	779,900	752,037	773,100	773,100
OTHER SERVICES & CHARGES	163,054	186,500	186,925	174,500	174,500
CAPITAL OUTLAY	159,463	8,000	-	15,000	15,000
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>1,563,576</b>	<b>1,257,369</b>	<b>1,289,208</b>	<b>1,263,550</b>	<b>1,263,550</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Computer system 15,000		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER**

**FUND: MUNICIPAL AUTHORITY**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	122,170	132,328	140,064	136,080	136,080
MATERIALS & SUPPLIES	44,896	38,700	15,438	28,200	28,200
OTHER SERVICES & CHARGES	39,789	36,100	20,526	26,600	26,600
CAPITAL OUTLAY	-	-	-	20,000	20,000
<b>TOTAL</b>	<b>206,855</b>	<b>207,128</b>	<b>176,028</b>	<b>210,880</b>	<b>210,880</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Lift stations pump replacement                      20,000		

**DEPARTMENT BUDGET SUMMARY**

DEPARTMENT: SEWER PLANT

FUND: MUNICIPAL AUTHORITY

FY 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	188,925	176,208	165,099	156,910	156,910
MATERIALS & SUPPLIES	25,398	49,300	55,758	43,300	43,300
OTHER SERVICES & CHARGES	185,018	124,000	145,210	127,000	127,000
CAPITAL OUTLAY	70,519	-	-	40,000	40,000
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>447,858</b>	<b>349,506</b>	<b>366,067</b>	<b>367,210</b>	<b>367,210</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Pump replacement SRB                      40,000		

## DEPARTMENT: PUBLIC WORKS

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	95,780	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	95,780	-	-	-	-

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-

**FY 24-25 PROPOSED CHANGES IN SERVICE:**

None



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SANITATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	166,089	149,108	178,109	144,198	144,198
MATERIALS & SUPPLIES	92,291	90,000	65,880	80,000	80,000
OTHER SERVICES & CHARGES	24,826	8,300	7,318	4,700	4,700
CAPITAL OUTLAY	-	22,500	14,790	29,700	29,700
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>283,206</b>	<b>269,908</b>	<b>266,097</b>	<b>258,598</b>	<b>258,598</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: 3 YD Dumpsters                      15,000 95 Gal Polycars                      14,700		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: TRANSFER STATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 24-25**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	DEPARTMENTAL REQUEST FY 24-25	PROPOSED BUDGET YEAR FY 24-25
PERSONAL SERVICES	43,512	-	-	-	-
MATERIALS & SUPPLIES	4,031	500	2,802	1,000	1,000
OTHER SERVICES & CHARGES	197,316	184,000	232,620	209,000	209,000
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>244,859</b>	<b>184,500</b>	<b>235,422</b>	<b>210,000</b>	<b>210,000</b>

	FY 23-24	FY 24-25
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 24-25 PROPOSED CHANGES IN SERVICE:</b>  None		

**DETAIL WORKSHEETS**

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2024-2025**

**GENERAL FUND:**

POLICE:

CAPITAL OUTLAY:

- Handheld radios \$15,000

FIRE:

CAPITAL OUTLAY:

- Handheld radios 15,000

CLERK:

CAPITAL OUTLAY:

- Computer 2,500

MUNICIPAL COURT:

CAPITAL OUTLAY

- Computer 2,500

GARAGE:

CAPITAL OUTLAY:

- Equipment (tire balancer, air compressor, lifts) 20,000

LIBRARY:

CAPITAL OUTLAY

- Roof repair 30,000

AIRPORT:

CAPITAL OUTLAY

- Pay at pump station 30,000

**\$115,000**

**HENRYETTA MUNICIPAL AUTHORITY:**

UTILITY OFFICE:

CAPITAL OUTLAY:

- Computer \$2,500

WATER:

CAPITAL OUTLAY:

- Drying bed and high service pump 100,000

WATER PLANT:

CAPITAL OUTLAY:

- Computer system 15,000

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2024-2025**

**HENRYETTA MUNICIPAL AUTHORITY:, (Continued)**

**SEWER:**

**CAPITAL OUTLAY:**

- Lift stations pump replacement 20,000

**SEWER PLANT:**

**CAPITAL OUTLAY:**

- Pump Replacement SRB 40,000

**SANITATION:**

**CAPITAL OUTLAY:**

- 3 YD Dumpsters 15,000
  - 95 Gal Polycars 14,700
- \$207,200**

**E911 FUND:**

**E911:**

**CAPITAL OUTLAY:**

- Equipment **\$90,000**

**HOTEL/MOTEL TAX FUND:**

**PARKS:**

**CAPITAL OUTLAY:**

- Pavilion Improvements and Campsites **\$87,600**

**RESTRICTED SALES TAX FUND:**

**WATER:**

**DEBT SERVICE:**

- Semi-Annual Payments for Loan ORF-08-0015-DW 455,550
- 2015 Series Note 493,150
- Excavator 18,165
- Track loader 8,805

**SEWER PLANT:**

**DEBT SERVICE:**

- Semi-annual payments for Loan ORF-09-0029-CW 134,320

**CITY OF HENRYETTA**  
**DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS**  
**FY 2024-2025**

**RESTRICTED SALES TAX FUND:, (Continued)**

STREETS:

CAPITAL OUTLAY:

- Asphalt overlay 350,000

SANITATION:

DEBT SERVICE:

- Sanitation trucks 96,260
- \$1,556,250**

# AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

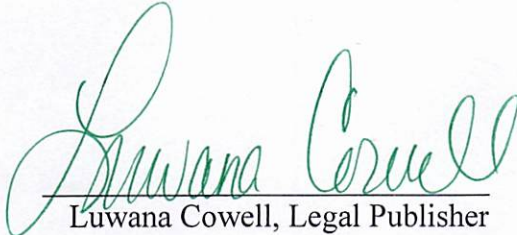
**Okmulgee Times**  
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Okmulgee, OK 74447  
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City of Henryetta  
Budget Summary FY24/25  
Legal No. 15,010

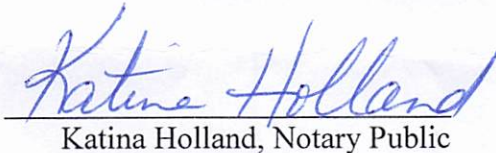
I, **Luwana Cowell**, of lawful age, being duly sworn upon oath, deposes and says that I am the Legal Publisher of Okmulgee Times, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Okmulgee, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

## PUBLICATION DATES:

May 17, 2024  
May 22, 2024  
May 24, 2024

  
\_\_\_\_\_  
Luwana Cowell, Legal Publisher

Signed and sworn to before me on this 24th day of  
May, 2024.

  
\_\_\_\_\_  
Katina Holland, Notary Public

My Commission expires: March 19, 2027.  
Commission # 15002794.

PUBLICATION FEE: \$625.97



# CITY OF HENRYETTA COMBINED BUDGET SUMMARY FY 24-25

ALL BUDGETED FUNDS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
<b>BEGINNING FUND BALANCE - ESTIMATED</b>	<b>\$2,517,560</b>	<b>\$1,102,859</b>	<b>\$58,384</b>	<b>\$3,678,803</b>
<b>RESOURCES:</b>				
Taxes	\$3,115,000	\$1,330,000		\$4,445,000
Licenses and Permits	\$16,250			\$16,250
Intergovernmental	\$150,000	\$54,500		\$204,500
Charges for Services	\$18,000	\$135,000	\$4,512,000	\$4,665,000
Fines and Forfeitures	\$232,500			\$232,500
Interest	\$8,500	\$5,350	\$6,000	\$19,850
Miscellaneous	\$361,700	\$4,000		\$365,700
Loan Proceeds				
Transfers in	\$2,103,658	\$281,552	\$930,000	\$3,315,210
<b>TOTAL RESOURCES</b>	<b>\$6,005,608</b>	<b>\$1,810,402</b>	<b>\$5,448,000</b>	<b>\$13,264,010</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>\$8,523,168</b>	<b>\$2,913,261</b>	<b>\$5,506,384</b>	<b>\$16,942,813</b>
APPROPRIATIONS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
Police	\$1,340,374	\$1,000		\$1,341,374
Fire	\$1,138,884			\$1,138,884
Streets	\$443,627	\$350,000		\$793,627
General Government	\$668,698	\$100		\$668,798
Library	\$142,348	\$9,000		\$151,348
Cemetery	\$167,456	\$10,000		\$177,456
Parks	\$48,522	\$87,800		\$136,322
Airport	\$30,000	\$20,000		\$50,000
Clerk	\$251,470			\$251,470
Manager	\$140,256			\$140,256
Attorney	\$28,420			\$28,420
Court	\$94,619			\$94,619
Garage	\$130,010			\$130,010
Senior Center	\$12,500			\$12,500
Tourism		\$2,500		\$2,500
Beautification		\$1,100		\$1,100
E911		\$463,152		\$463,152
Water		\$1,025,670	\$639,166	\$1,664,836
Utility Office			\$264,600	\$264,600
Water Plant			\$1,264,112	\$1,264,112
Sewer			\$211,171	\$211,171
Sewer Plant		\$134,320	\$367,489	\$501,809
Public Works				
Sanitation		\$96,260	\$258,904	\$355,164
Transfer Station			\$210,000	\$210,000
EMS Contract			\$126,000	\$126,000
Economic Development	\$155,000			\$155,000
Tranfers Out	\$1,211,552		\$2,103,658	\$3,315,210
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,003,736</b>	<b>\$2,200,902</b>	<b>\$5,445,100</b>	<b>\$13,649,738</b>
<b>ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED</b>	<b>\$2,519,432</b>	<b>\$712,359</b>	<b>\$61,284</b>	<b>\$3,293,075</b>

## NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 24-25 City of Henryetta budget will be held at 6:30 p.m. on June 7, 2024 at Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2024. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed FY 24-25 budget is available for review in the Office of the City Clerk.